

November 12, 2017

Attending: John Butzow, Mary Arronte, Cora Suksumrit, Dean Keith, Teri Guill, Rachel Young, and Jonathan Scheu

**Treasurer's Report** Checking **\$2,859.25** Savings **\$20,854.25**

PayPal Account **\$50.08** Amazon Gift Cards **\$166.67**

Brain Person - **\$5,062.50** Library Wish List - **\$10,000.00**

**Overall Total \$8,867.74**

**Minutes** – previous minutes from 10/15/17 were approved.

**Library Report-** Lego Challenge on 10/4 had 139 kids attending, Fall Festival had 1,130 participants, Books for Treats had 481 kids in costumes who received books, Genealogy had 25 adults participating. Medicare had 13 for one session and 16 for another session, Small Business has 34 people signed up, Road Map to College had presentations from TWU and UNT, Craftivity is scheduled for 12/2. There has been a big increase in social media with over 1,000 on Facebook. The Library has bought 500 new wallets for new library card holders. The position of Library Director has been selected down to 3 candidates who will be interviewed on 12/14.

**Communications Report-**FOL Website transfer is in progress. There will be an Events page and a Board email will be established. Terri sent out a Newsletter test which was approved. The new letterhead was chosen from among 4 samples. 22 new FOL members/email requestors will be sent the new Newsletter

**Old Business** Dean will order more boxes, stickers, and markers

Kelly Burns will direct the Library volunteers who work on Saturdays to help with book sorting on days when we do not have 6 teens helping. Kelly will coordinate volunteer requests.

“Book Guy” is in production. We have paid \$462 for the brain; the body is in production. Expect delivery at the beginning of December. City Marketing will help with publicity.

Terri will look into reordering new book bags. If the reordering cost is less than 20% more than the previous cost the board has approved the order.

Storage of books at JRL. Cleaning out the TV and the white shelves (used at previous FOL sales) has given more room.

**New Business**

The next Book Sale at JRL is tentively scheduled for 4/13 & 4/14. Need to reserve the room from 4/4-4/17. It was proposed to have a preview night on Wednesday 4/11 for Library Staff,

FOL Members, and Sorting and Sale Volunteers where books could be bought before the general public.

Sales to individuals was discussed. If individuals wish to purchase material (especially CDs) before the Book Sale the Board authorized John to negotiate price as long as it is at least as much as it would be at the sale.

It was proposed that we create new bookmarks with the FOL logo. Terri asked if the City had some photos that could be used. Jonathan will check with City Marketing on use of photos.

Dean said we need to update signatures on FOL bank account to show John, Dean, and Mary and obtain a debit card for Terri. Dean will work on that.

A Letter of Affirmation for a 501 (C)3 organization needs to be sent to Jonathan for in kind donations.

The meeting was adjourned.

The next FOL meeting is scheduled for **December 10 at 2PM.**