

October 15,2017

Attending: John Butzow, Mary Arronte, Cora Suksumrit, Teri Guill, Rachel Young, and Jonathan Scheu

Treasurer's Report (As of 10/18/17) Checking **\$3,321.74** Savings **\$20,546.85**

PayPal Account **\$66.08** Amazon Gift Cards **\$166.67**

**Overall Total \$24,101.34 Library Wish List -\$10,000.00**

October Book Sale **\$4827.26** (included in above total)

Minutes – previous minutes from 9/10/17 were approved.

Communications Report-Teri reported we acquired 8 new FOL members and 22 additions to our email list during the Book Sale. She plans to send a welcome email and a brief newsletter in the coming week. Our FOL Website needs to have a new host. She has found a host for \$35 set up cost and one-month free trial. After the trial the cost would be \$5.95/month or \$11.95/month depending on the complexity of the site. The board will confirm at the next board meeting after the trial. We also discussed what rewards might be possible for FOL members. The Texas Library Association convention will be April 3-6 so we might be able to get a talk from one of the local authors and/or purchase some luncheon tickets for FOL members. Kelly Moore is on the Lariat Committee to possibly get information on TLA lunch.

Library Report-The Fall Festival will be 10/26. Last year there were 883 participants. Books for Treats will be 10/31 with books for kids 0-12 years old who appear in costume. Wallets for kids who are first time library card recipients have gone very well and another 500 will be ordered. The Festival at the Switchyard is 11/04 and Library staff will have an exhibit and be able to source new additions to the FOL email list.

“Book Person” has been redesigned with a “brain” so the current cost is \$4600 + \$925 for a total of \$5,525. It will be 4-5 ft. tall with approximately 50 books. The levels of support are: Supporter \$15-49, Advocate \$50-99, and Champion \$100+. Mary moved to proceed with the project, seconded by Teri and authorize \$5,525 to be designated for payment.

### **Old Business**

Book sale – The sign and banner stating the event is sponsored by FOL is needed for the Spring Book sale. Cora suggested Librarians go into the sale room after the sale ends before CCA comes to collect the unsold books to choose books to be given to adults who complete the Summer Reading Program. John said we need to flip the in/out doors at H&J for the next sale to make the crowd flow better. It was proposed that after setup and before the sale we separate categories in Non-Fiction into Biography, Crafts, etc.

### **New Business**

Cora has asked for a list of authors from the staff that shows which authors are Fiction, Mystery, or Romance. The list would be posted in the sorting areas of each library. Rachel said the staff is working on it.

The letter for solicitation of gifts in-kind was reviewed as revised and the board agreed to have it sent by the Library from FOL as a 501(c)(3) organization. Once a merchant has made a donation a thank you letter will be sent by the Library with FOL letterhead.

Mary said she will send an email to all Adults who helped with the Book Sale thanking them for their effort.

Rachel proposed clearing out some desks in the JRL sorting area to give more space for storage of boxed books. The storage closet at JRL is getting full.

The meeting was adjourned.

The next FOL meeting is scheduled for **November 12 at 2PM.**